

Course Design and Development Workshop

PURPOSE

To develop a course or module of instruction.

DESIRED OUTCOMES

Upon completion of this workshop, the participants will have written:

- a description of the target audience.
- a course purpose and performance objectives.
- a draft final evaluation to measure training results.
- draft instructional objectives organized into blocks of instruction.
- draft Unit /Lesson exams.
- draft lesson plans.

PERFORMANCE OBJECTIVES

Given an identified training need, a job description and selected subject matter experts, reach consensus on a task list, Job Performance Requirements (JPRs), Performance Objectives (PO), and a performance test.

- Describe the target audience.
- Write Job Performance Requirements
- Develop a job task list.
- Develop a performance test for the course.
- Write Performance Objectives.

Given a task list, JPR's, PO's and a performance test, conduct a workshop to write Instructional Objectives, unit tests, and develop the training course materials.

- Write Instructional Objectives.
- Write Unit Tests.
- Prepare lesson plans.
- Recommend visual aids, handouts and job aids.

PROCESS

This workshop will focus on achieving the desired outcomes. Prior to each stage in the development, there will be a presentation on the steps needed to achieve the desired product. Facilitators will guide the workshop and provide instructional technology expertise. The workshop participants will provide the technical input on the course content. More than one workshop will be required. The process will follow the course design and development process utilized by the PEER program.