



**Program for Enhancement of Emergency Response**  
Implemented by the National Society for Earthquake Technology-Nepal



## **Training for Instructors (TFI) Course Overview**

**Purpose:** To train individuals to perform the tasks necessary to be an effective instructors of PEER training courses.

**Background:** TFI is a five-day course of the Program for Enhancement of Emergency Response that was developed by the United States Agency for International Development through its Office of U.S. Foreign Disaster Assistance together in collaboration with the Miami-Dade Fire Rescue Department, and National Society for Earthquake Technology-Nepal.

**Target Audience:** Potential instructors for PEER courses.

**Commitment:** This course requires the undivided attention of the trainee during the course. Trainees and their supervisors should plan accordingly. Trainees will want to keep their evenings free during the period of the course to prepare for the next days' assignment.

**Course Methodology:** The workshop is delivered in five days by five instructors with three assistant instructors using the interactive lecture method (ILM) of instruction that is objective based, performance oriented, tested, and highly participatory. The experience of the instructors is enriched by the interaction between the participants.

### **PERFORMANCE OBJECTIVE**

#### **Objective 1**

**Actions:** Develop objectives, a lesson plan and visual aids for a training presentation that includes interaction. Use the lesson plan, visual aids and the necessary visual aid equipment to give the training presentation.

**Conditions:** A classroom environment suitable for conducting training, a group of participant instructors that will function as participants for the purpose of the presentations, the necessary visual aid equipment (i.e. OH projector, slide projector, and/of flipchart and easel), and the necessary materials to prepare visual aids.

**Standards:** Presentation will contain at least one training objective, one visual aid, interaction with at least 2 participants and a means of evaluation. Objective, visual aid and presentation will meet minimum standards established by the course. Presentation will be to the standards established by the course, and within time limits.

#### **Objective 2**

**Actions:** Participate with a group of other participants in the presentation of a lesson of training. Each group will develop training objectives, lesson plans, visual aids, handouts and testing. Each group will coordinate its presentation to provide continuity and a smooth flow of training.

**Conditions:** A classroom environment suitable for conducting training, a group of trainee instructors who will function as trainees for the purposes of training presentations, the necessary visual aid equipment (i.e.; OH projector, slide projector and/or flipchart and easel), and the necessary materials to prepare visual aids.

**Standards:** Each presentation will contain at least one training objective, one visual aid, interaction with at least 2 participants and a means of evaluation. Objective(s), visual aid(s) and presentation will meet minimum standards established by the course. Presentation will be within time limits, coordinated to provide

a smooth flow of training and without a last minute rush to finish. Participants receiving the training will be evaluated for effectiveness of the training.

**Instructional Objectives:** Upon completion of this course, participants will be able to :

- write performance and instructional objectives.
- manage a classroom learning environment.
- prepare lesson plans.
- use various methods of instructional communication.
- prepare and use audio-visual aids.
- operate audio-visual equipment.
- make presentations as an individual and as a member of a team.
- test trainees for training effectiveness.
- Facilitate meetings.